



## **ADMINISTRATION COMMITTEE AGENDA**

**April 13, 2020**

**6:45 p.m.**

### **1. Call to Order**

### **2. Approval of Minutes:** March 2, 2020 March 10, 2020

### **3. Sheriff's Office**

- a. Budget Modification – Accept Livescan Grant
- b. Budget Modification – FY19 Statewide Interoperable Communications Grant
- c. Forensic Criminalist II Residency Waiver

### **4. Emergency Services**

- a. 2020 Budget Modification for Emergency Services

### **5. Public Health**

- a. Budget Modification – COVID-19 Response Funds-Emergency Planning

### **6. Mental Health**

- a. Abolish, Create, and Fill Position – Crisis Services Program Manager
- b. 2020 Budget Modification – Re-Grade of Mental Health Deputy Director

### **7. Economic Development**

- a. Budget Modification – Reappropriate Grant Funds-EPA Brownfield Petro
- b. Budget Modification – Reappropriate Grant Funds-Hazardous Waste Assessment
- c. Approval of Low Cost Power Benefit to Steaks of Buffalo, Inc. - DBA Pellicano's Market Place under Agreement for the Sale and Purchase of Niagara Project Power & Energy (ASPNPPE)
- d. Budget Modification – To Cover Empower Niagara Allocations to Steaks of Buffalo, Inc. – DBA Pellicano's Marketplace



## **ADMINISTRATION COMMITTEE AGENDA**

**April 13, 2020**

**6:45 p.m.**

### **8. Information Technology**

- a. Budget Modification – Reappropriate Department of Homeland Security (DHS) Federal Funding**

### **9. Public Works**

- a. Abolish Building Maintenance Mechanic Positions Create and Fill General Repair Person**
- b. Abolish Masonry Worker Position Create and Fill General Repair Person II**
- c. Bond Lake Maintenance Building Contract Change Order 2 – Final**
- d. Use of Greenway Funds for Playground at Oppenheim Park**
- e. Carmen Road Bridge Over Golden Hill Creek**
- f. Porter Center Road Over Six Mile Creek Supplemental Agreement No. 1**
- g. Highway Department Fuel Facility Modifications Change Order No. 2**

### **10. Real Property**

- a. Real Property Tax Corrections No. COE-2020 C**

### **11. Adjournment**



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 4/6/20

**Department Submitting agenda item:** Sheriff's Office

**Date of Committee Meeting:** 4/13/20

**Title:** Budget Modification-Accept Livescan Grant

**Brief Summary:** The Sheriff's Office has been notified by the New York State Division of Criminal Justice Services that they have been awarded a Livescan Equipment Program Grant in the amount of \$9,347 for the period 4/1/20 through 6/30/21. The purpose of the grant is the purchase and installation of Livescan equipment to replace outdated equipment in the Jail. This equipment collects and transmits fingerprints to the NYS DCJS as required by Law and also requires a 50% match, which will be used from the current Sheriff's Office budget.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

**Action Requested:** Motion to approve.

**Associated Costs:** \$9,347

**Benefits & Risks:**

**NIAGARA COUNTY SHERIFF'S OFFICE  
BUDGET MODIFICATION – ACCEPT LIVESCAN GRANT**

**WHEREAS**, the Niagara County Sheriff's Office has been notified by the New York State Division of Criminal Justice Services that they Have been awarded a Livescan Equipment Program Grant for the performance period April 1, 2020 through June 30, 2021, and

**WHEREAS**, the purpose of the grant is the purchase and installation of Livescan equipment to replace outdated equipment, and

**WHEREAS**, the Livescan equipment would be installed in the Niagara County Jail to collect and transmit fingerprints to the NYS Division of Criminal Justice Services as required by law, and

**WHEREAS**, the amount of the grant is \$9,347 and requires a 50% match which will be used from the current Sheriff's Office budget, and

**WHEREAS**, the 2020 budget needs to be amended to accept the revenue, now therefore, be it

**RESOLVED**, that following the County Attorney's review, the Chairman of the Legislature be, and hereby is authorized to execute this grant, and be it further

**RESOLVED** that the 2020 budget be modified as follows:

**Increase Revenue**

A.17.3645.000 44305.02	Civil Defense Homeland Security	\$9,347
	Other Public Safety Asset Forfeiture	

**Increase Appropriations**

A.17.3645.000 72100.21	Machinery and Equipment	\$9,347
	Law Enforcement Equipment	

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Community Safety & Security Committee

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Administration Committee



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 4/6/20

**Department Submitting agenda item:** Sheriff

**Date of Committee Meeting:** 4/13/20

**Title:** Budget Modification-FY19 Statewide Interoperable Communications Grant

**Brief Summary:** The Sheriff's Office has been notified by the New York State Division of Homeland Security and Emergency Services has been awarded \$680,557 for the grant period of 1/1/20 through 12/31/21. This grant will allow the Sheriff's Office to continue the improvement of the interoperable communications network which will benefit the residents of Niagara County of improved reliability of communication for their safety and protection.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

**Action Requested:** Motion to approve.

**Associated Costs:** N/A

**Benefits & Risks:**

**NIAGARA COUNTY SHERIFF'S OFFICE**  
**BUDGET MODIFICATION – FY19 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT**

**WHEREAS**, the Niagara County Sheriff's Office was notified in writing by the the New York State Division of Homeland Security and Emergency Services that it has been awarded \$680,557 for the grant period of January 1, 2020 through December 31,2021, and

**WHEREAS**, this grant will allow the Sheriff's Office to continue the improvement of the interoperable communications network which will have the benefit to the residents of Niagara County of improved reliability of communication for their safety and protection, and

**WHEREAS**, an improved interoperable communications network will also enhance interoperable communications with other counties and agencies when participating in Mutual Aid emergencies, and

**WHEREAS**, the 2020 budget will need to be modified to allow for the spending of this grant, now therefore, be it

**RESOLVED** that following the County Attorney's review, the Chairman of the Legislature be and hereby is authorized to execute the agreement for the grant period of January 1, 2020 through December 31,2021 and be it further

**RESOLVED** that the 2020 Budget be modified as follows:

**INCREASE REVENUE:**

A.17.3645.000.43305.02	State Aid, Civil Defense Homeland Security	\$680,557
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**INCREASE APPROPRIATIONS:**

A.17.3645.000.72100.15	Machinery and Equipment Communications Equipment	\$680,557
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Community Safety & Security Committee

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Administration Committee



## **Administration Committee**

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 4/6/20

**Department Submitting agenda item:** Sheriff's Office

**Date of Committee Meeting:** 4/13/20

**Title:** Forensic Criminalist II Residency Waiver

**Brief Summary:** Niagara County has a forensic laboratory which is accredited by New York State and must maintain high standards to ensure accuracy and credibility within the law enforcement community, as well as the court system. A vacancy will soon occur in the lab and this position is a highly technical and vital position for the proper functioning of the forensic laboratory. Due to the highly technical nature of the forensic laboratory positions, the ability to attract qualified candidates within Niagara County may be limited.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

**Action Requested:** Motion to approve.

**Associated Costs:** N/A

**Benefits & Risks:**

**NIAGARA COUNTY SHERIFF'S OFFICE  
FORENSIC CRIMINALIST II RESIDENCY WAIVER**

**WHEREAS**, Niagara County has a forensic laboratory which is accredited by New York State and must maintain high standards to ensure accuracy and credibility within the law enforcement community as well as the court system, and

**WHEREAS**, the Niagara County Sheriff's Office forensic laboratory will be experiencing a vacancy in a Forensic Criminalist II position, and

**WHEREAS**, this position is highly technical and vital to the Sheriff's Office Forensic Laboratory and the position responsibilities are critical for the proper functioning of the forensic laboratory with accreditation and legal ramifications, and

**WHEREAS**, due to the highly technical nature of the forensic laboratory positions the ability to attract qualified candidates within Niagara County may be limited, now therefore, be it

**RESOLVED** that the Niagara County Sheriff's Office be granted a one-time residency waiver to fill the Forensic Criminalist II position if no qualified candidates are found that reside in Niagara County.

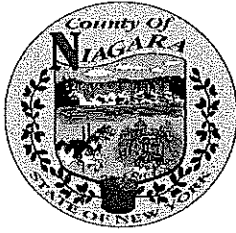
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Community Safety & Security Committee

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Administration Committee





## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 4/9/20

**Department Submitting agenda item:** Fire Coord. Ofc.

**Date of Committee Meeting:** 4/13/20

**Title:** 2020 Budget Modifications for Emergency Services

**Brief Summary:**

Budget Mods to cover expenses for COVID-19 pandemic

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** approve and send to Leg.

**Associated Costs:** none

**Benefits & Risks:** none

## 2020 BUDGET MODIFICATIONS FOR EMERGENCY SERVICES

WHEREAS, the Emergency Services Office provides services to protect the safety of the citizens of Niagara County, and

WHEREAS, the COVID-19 pandemic response has required modifications to the budget to cover expenses including distribution of Personal Protective Equipment (PPE) to first responders, hospitals, nursing homes and other health agencies, as the situation is evolving, now, therefore, be it

RESOLVED, that the following 2020 budget modification be effectuated effective immediately:

### INCREASE APPROPRIATED FUND BALANCE:

A.40599.00		\$400,000
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### DECREASE APPROPRIATION:

A.08.1990.000 74500.01	Contingency	\$100,000
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### INCREASE APPROPRIATION:

A.19.3410.000 71050.00	Overtime	\$ 2,500
A.19.3410.000 74250.01	Office Supplies	\$ 10
A.19.3410.000 74750.02	Supplies/Materials	\$ 163
A.19.3410.000 74750.10	Hazardous Materials	\$ 736
A.19.3640.000 71050.00	Overtime	\$ 2,500
A.19.3640.000 72100.11	Other Vehicles	\$ 10,000
A.19.3640.000 72100.14	Misc. Equipment	\$ 5,985
A.19.3640.000 74450.02	Safety/Wellness Activities	\$ 1,802
A.19.3640.000 74750.11	Medical/Lab/Clinical Supplies	\$ 459,824
A.19.3640.000 74800.10	Misc. Equipment Under \$500	\$ 16,480

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COMMUNITY SAFETY & SECURITY COMMITTEE

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ADMINISTRATION COMMITTEE



## **Community Services Committee**

Please complete **this form**, then save in Community Services Committee folder, in the proper committee date folder, titled using this format: **yyyymmdd Department Description (i.e. 20200211 DSS Budget Modification)**.

Note: **Resolutions should be saved in the same CSC folder titled using this format: RESO Department Description (i.e. RESO PH Nursing Budget Modification)**.

Thank you.

**Today's Date: 4/9/2020**

**Department Submitting Agenda Item: Public Health**

**Date of Community Services Committee Meeting: 4/13/2020**

**Title: Budget Modification-COVID-19 Response Funds-Emergency Planning-Department of Health**

**Brief Summary:** Request authority to accept additional COVID-19 funds. Due to the increase in positive COVID-19 cases our nursing division requires increased staffing to address isolation and tracking. Two (2) Nurses retired from the Public Health Department are available and ready to work per diem for COVID-19 surge support. The balance will be used for personal protective equipment, sample transportation containers, and other items to support COVID response.

**Action Requested:** Approve and move to Administration Committee

**Associated Costs:** none

**Benefits and Risks:** Adequate personnel and supplies to address COVID surge.

**BUDGET MODIFICATION –COVID-19 RESPONSE FUNDS  
EMERGENCY PLANNING-DEPARTMENT OF HEALTH**

WHEREAS, the Emergency Planning Program of the Niagara County Department of Health provides services, information and training to protect the health and safety of the citizens of Niagara County, and

WHEREAS, the New York State Department of Health awarded additional funds of \$68,118 to Niagara County Department of Health Emergency Planning Program (CFDA #93.354) for COVID-19 response to be used through March 15, 2021, now, therefore, be it

RESOLVED, that the department is given authorization to accept this additional funding with the effectuation of the following budget modification:

INCREASE REVENUE:

CM.20.4189.406 44401.00 Public Health Federal Aid	\$ 68,118.00
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INCREASE APPROPRIATIONS:

CM.20.4189.406 74750.02 General Supplies	\$ 20,000.00
CM.20.4189.406 74750.19 Medical Supplies	\$ 29,845.18
CM.20.4189.406 71030.00 position #TBD	\$ 8,266.00
CM.20.4189.406 71030.00 position #TBD	\$ 8,266.00
CM.20.4189.406 78200.00 FICA	\$ 1,264.70
CM.20.4189.406 78300.00 Worker's Comp	\$ 476.12

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COMMUNITY SERVICES COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 03/30/2020

**Department Submitting agenda item:** Mental Health

**Date of Committee Meeting:** April 13, 2020

**Title:** MENTAL HEALTH DEPARTMENT – A4310 ABOLISH, CREATE & FILL POSITION – CRISIS SERVICES PROGRAM MANAGER

### **Brief Summary**

DUE TO THE NATURE OF NIAGARA COUNTY DEPARTMENT OF MENTAL HEALTH OPERATIONS AND SERVICES, OMH REGULATORY CHANGES, AND EXPANDED POSITION RESPONSIBILITIES, REQUEST TO ABOLISH SUPERVISING SOCIAL WORKER CSEA POSITION AND CREATE CRISIS SERVICES PROGRAM MANAGER FLAT SALARY POSITION.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval and move to Legislature.

**Associated Costs:** There are no associated county costs.

**Benefits & Risks:** No risks. Costs are covered by State Aid

**MENTAL HEALTH DEPARTMENT – A4310  
ABOLISH, CREATE & FILL POSITION -  
CRISIS SERVICES PROGRAM MANAGER**

WHEREAS, the Department of Mental Health's Crisis Services Program provides mandated Crisis Intervention Services to Niagara County residents on a 24 hour per day, seven day per week basis through 24-hour telephone Crisis Intervention information and referral services, 24-hour Crisis Intervention telephone support, 24-hour lethality and risk assessment of potential suicide and homicide risk, 24-hour Mobile Crisis Outreach, and telephonic follow-up post Mobile Crisis Outreach and linkage to short-term Community Based Crisis Intervention and Hospital Diversion services, and

WHEREAS, Niagara County has been providing this service since 1972 and responds to more than 24,000 calls annually, and

WHEREAS, a Supervising Social Worker, a CSEA employee, has had the responsibility to oversee, coordinate, and supervise this 24-hour per day, seven day per week program and its staff, and,

WHEREAS, due to OMH regulatory changes, the program's responsibilities have increased broadly to include billing for services, expanded community-based programming, expanded corporate compliance, audit readiness and clinical oversight, and

WHEREAS, the Department of Mental Health Crisis Services Program has entered into contracts to provide Crisis Intervention services for other counties and contract agencies, and

WHEREAS, the nature of Department Operations and services being provided to other counties and contract agencies have greater rules and regulations that drive increased confidential oversight and reporting, and

WHEREAS, Niagara County Department of Mental Health recognizes the need for greater confidentiality internally and with contract Agencies, both fiscally and programmatically, and

WHEREAS, these changes in service operation and oversight are consistent with the Department of Mental Health's mission and strategic plan, and

WHEREAS, a review of the job responsibilities necessitated by this mandated service resulted in a revised job description including strong fiscal oversight, evaluation of the appropriateness of crisis services plans, and employee discipline, that is more appropriately located in the Flat Salary Grade scale, and

WHEREAS, having a CSEA member conduct these functions creates a potential for a conflict of interest, and,

WHEREAS, the Supervising Social Worker position that previously was assigned to these programs is currently vacant due to retirement, and

WHEREAS, this action has been reviewed and approved by HR, the County Manager, and the CSEA Union, and

WHEREAS, 100% of the reclassified position is covered by existing funds and results in a net cost savings for the current fiscal year, now, be it hereby

RESOLVED, that (1) currently vacant position of Supervising Social Worker, Job Group 14, position number MHD30100.00782, salary range \$63,915-\$74,680 be abolished effective May 3, 2020, and be it further

RESOLVED, that (1) position of Crisis Services Program Manager, Flat Salary Job Group 14, position number MHD300100.XXXXXX, salary range \$72,335 – \$95,352, be created and filled effective May 3, 2020, and be it further

RESOLVED, the following 2020 budget transfer be effectuated:

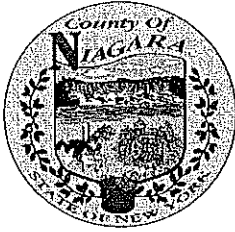
Decrease Revenue		
A.21.4310.000.43490.01	Mental Health Program (LGU)	\$ 2,885
Increase appropriation		
A.21.4310.000.71010.00xxxxx	Crisis Services Program Manager	\$ 50,823
A.21.4310.000.78100.00	Retirement Expense	\$ 4,879
A.21.4310.000.78200.00	FICA	\$ 3,888
A.21.4310.000.78300.00	Worker's Comp	\$ 1,464
A.21.4310.000.78400.01	Insurance, Health Active Hospital/Med	\$ 8,901
A.21.4310.000.78400.05	Insurance HRS Employer Contribution	\$ 850
A.21.4310.000.78800.00	Flex 125 Employer Contribution Expense	\$ 379
Decrease appropriation		
A.21.4310.000.71010.0000782	Supervising Social Worker	\$ 49,597
A.21.4310.000.71050.00	Overtime Expense	\$ 3,828
A.21.4310.000.71055.00	On Call Expense	\$ 780
A.21.4310.000.78100.00	Retirement Expense	\$ 5,204
A.21.4310.000.78200.00	FICA	\$ 4,147
A.21.4310.000.78300.00	Worker's Comp	\$ 1,561
A.21.4310.000.78400.01	Insurance, Health Active Hospital/Med	\$ 8,901
A.21.4310.000.78700.00	NYS Disability Expense	\$ 51

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COMMUNITY SERVICES COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** 03/30/2020

**Department Submitting agenda item:** Mental Health

**Date of Committee Meeting:** April 13, 2020

**Title:** MH - 2020 BUDGET MODIFICATION – RE-GRADE OF MENTAL HEALTH DEPUTY DIRECTOR

### Brief Summary

Due to growth and changes in service system and subsequent increase in system monitoring and oversight responsibilities, request to re-grade Mental Health Deputy Director position from Group 14 to Group 15.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval and move to Legislature.

**Associated Costs:** There are no associated county costs.

**Benefits & Risks:** No risks. Costs are covered by State Aid



**MH - 2020 BUDGET MODIFICATION –  
RE-GRADE OF MENTAL HEALTH DEPUTY DIRECTOR**

WHEREAS, the work of the Mental Health Department has grown substantially with the Opiate Crisis, Medicaid Redesign, and with the decrease in State Mental Health hospital beds (non-forensic) and with bail reform and other related “reforms”, there are more people experiencing Mental Health and Substance use issues in the community, and

WHEREAS, the current Deputy Director has increasing monitoring and oversight responsibilities of contract and non-contract agencies in a multi-million dollar service system to identify gaps through the Mental Hygiene Services Local Services Plan, and

WHEREAS, the current Deputy Director works well above and beyond in this role, doing phenomenal work and proving value to the Mental Health Department and the County, and

WHEREAS, the current Deputy Directors accomplishments have been many and significant and have furthered the Directors effective management and operation of the Niagara County Department of Mental Health, and

WHEREAS, re-grading to a Job Group 15 places Mental Health’s Deputy Director in line with the Health Department Deputy Director position, and

WHEREAS, the Niagara County Department of Mental Health has covered all negotiated increases for employees with captured State aid, third party insurance, and self-pay reimbursement, and would cover this increase as well, and

WHEREAS, there is available State Aid and there is no new fiscal impact to the County for this change, be it hereby

RESOLVED, that the Department of Mental Health, Deputy Director, position number 4343, salary be re-graded from Job Group 14, Step 3 at \$80,676, to Job Group 15, Step 2 at \$82,240, effective May 3, 2020, and be it further

RESOLVED, the following 2020 budget modification be effectuated:

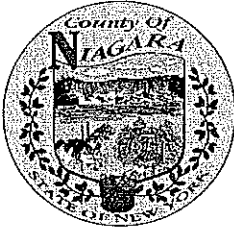
Increase Revenue		
A.21.4310.000.43490.05	Reinvestment Programs	\$ 1,246
Increase appropriation		
A.21.4310.000.71010.00.4343	Mental Health Deputy Director	\$ 1,038
A.21.4310.000.78100.00	Retirement Expense	\$ 100
A.21.4310.000.78200.00	FICA	\$ 79
A.21.4310.000.78300.00	Worker's Comp	\$ 29

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COMMUNITY SERVICES COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** March 24, 2020

**Department Submitting agenda item:** Economic Development

**Date of Committee Meeting:** April 13, 2020

**Title:** Budget Modification - Reappropriate Grant Funds - EPA Brownfield Petro

**Brief Summary** Niagara County received brownfield grant funding from EPA to conduct site assessments at petroleum brownfield sites. Less money was spent than anticipated from the 2019 budget. A budget modification to increase the 2020 budget by \$3,999 will accurately reflect remaining grant funds.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:** The grant is 100% federally funded with no local match required.

**Benefits & Risks:** Funding will allow the County to continue conducting environmental site assessments at petroleum brownfield sites

**BUDGET MODIFICATION – REAPPROPRIATE GRANT FUNDS  
EPA BROWNFIELD PETRO**

WHEREAS, Resolution ED-025-17 authorized acceptance of a grant in the amount of One Hundred Thousand Dollars (\$100,000) from the United States Environmental Protection Agency for a Brownfield Petroleum Assessment Project that is 100% reimbursable, and

WHEREAS, Nine Thousand Two Hundred and Twenty Nine Dollars (\$9,229) was budgeted for the 2020 Budget, and

WHEREAS, less money was spent than anticipated from the 2019 Budget, in the amount of Three Thousand Nine Hundred and Ninety Nine Dollars (\$3,999), now therefore, be it,

RESOLVED, that the following budget modification be effectuated:

INCREASE REVENUE:

CM.28.6989.610.44989.04	Other Home and Community Services EPA Brownfield Revenue	\$3,999
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INCREASE APPROPRIATION:

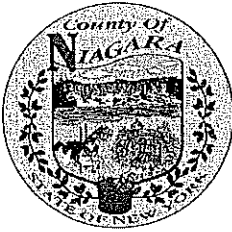
CM.28.6989.610.74500.01	Contractual Expenses	\$3,999
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ECONOMIC DEVELOPMENT COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** March 24, 2020

**Department Submitting agenda item:** Economic Development

**Date of Committee Meeting:** April 13, 2020

**Title:** Budget Modification – Reappropriate Grant Funds – Hazardous Waste Assessment

**Brief Summary** Niagara County received brownfield grant funding from EPA to conduct site assessments at hazardous waste brownfield sites. Less money was spent than anticipated from the 2019 budget. A budget modification to increase the 2020 budget by \$3,182 will accurately reflect remaining grant funds.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:** The grant is 100% federally funded with no local match required.

**Benefits & Risks:** Funding will allow the County to continue conducting environmental site assessments at hazardous waste brownfield sites.

**BUDGET MODIFICATION – REAPPROPRIATE GRANT FUNDS  
HAZARDOUS WASTE ASSESSMENT**

WHEREAS, Resolution ED-024-17 authorized acceptance of a grant in the amount of Two Hundred Thousand Dollars (\$200,000) from the United States Environmental Protection Agency for a Brownfield Hazardous Waste Assessment Project that is 100% reimbursable, and

WHEREAS, Eighty Eight Thousand Eight Hundred and Forty Two Dollars (\$88,842) was budgeted for the 2020 Budget, and

WHEREAS, less money was spent than anticipated from the 2019 Budget, in the amount of Three Thousand One Hundred Eighty Two Dollars (\$3,182), now therefore, be it,

RESOLVED, that the following budget modification be effectuated:

INCREASE REVENUE:

CM.28.6989.609.44989.04	Other Home and Community Services EPA Brownfield Revenue	\$3,182
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INCREASE APPROPRIATION:

CM.28.6989.609.74500.01	Contractual Expenses	\$3,182
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ECONOMIC DEVELOPMENT COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** March 24, 2020

**Department Submitting agenda item:** Economic Development

**Date of Committee Meeting:** April 13, 2020

**Title:** Approval of Low Cost Power Benefit to Steaks of Buffalo, Inc. DBA Pellicano's Marketplace under Agreement for the Sale and Purchase of Niagara Project Power & Energy (ASPNPPE)

**Brief Summary** This resolution seeks to approve a three (3) year low cost power allocation of 80 kW (at 70% load factor) to Steaks of Buffalo, Inc. DBA Pellicano's Marketplace. This is a specialty grocery store, focusing on Italian products and fresh cut meats. To accommodate anticipated growth and the need for additional space, the company recently completed construction on a new 8,335 square foot building on Niagara Falls Blvd. in the Town of Wheatfield. The \$2.4 million project will more than double the old location size. The project will result in the retention of 29 jobs, while creating an additional 24 jobs within the next three years.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:**

**APPROVAL OF LOW COST POWER BENEFIT TO STEAKS OF BUFFALO, INC.  
- DBA PELLICANO'S MARKETPLACE UNDER AGREEMENT FOR THE  
SALE AND PURCHASE OF NIAGARA PROJECT POWER & ENERGY (ASPNPPE)**

WHEREAS, the County of Niagara entered into the Host Community Relicensing and Settlement Agreement ("HCRSA") on June 25, 2005, and

WHEREAS, the HCRSA entitles the County of Niagara to 9 megawatts of low cost power allocation (at 70% load) from the New York Power Authority, and

WHEREAS, the County of Niagara has made the use of this low cost power allocation for economic development purposes as the top priority for that allocation, and

WHEREAS, there is presently an Agreement for the Sale and Purchase of Niagara Project Power and Energy ("ASPNPPE") that has been approved by the County of Niagara and NYPA and the Governor of the State of New York, and

WHEREAS, the ASPNPPE specifically provides that the County of Niagara, could use its low cost power allocation for economic development purposes, and

WHEREAS, the County of Niagara has taken the necessary actions to fully implement the benefits contained in the HCRSA and the ASPNPPE, and

WHEREAS, the County of Niagara established the Empower Niagara Board by resolution ED-021-07 to review applications for the use of low cost power for economic development by reviewing applications and to make recommendation to Legislature of Niagara County, and

WHEREAS, the application of Steaks of Buffalo, Inc. - DBA Pellicano's Marketplace, a specialty grocery business, focusing on Italian products and fresh cut meats, currently located on Niagara Falls Boulevard, in the Town of Wheatfield, which employs 11 full-time and 18 part-time employees, has met and exceeded all the criteria qualifying its project for consideration and the Empower Niagara Board is recommending approval of this application, and

WHEREAS, the application was approved for 80 kw (at 70% load factor) of low cost power, which will enable Steaks of Buffalo, Inc. - DBA Pellicano's Marketplace, to construct a new 8,335 square foot building less than a mile from its current location on Niagara Falls Boulevard, in the Town of Wheatfield, which will double its current space and allow for the retention of 29 jobs while creating an additional 24 jobs within the next three years, and

WHEREAS, the approval of the Steaks of Buffalo, Inc. - DBA Pellicano's Marketplace application for 80 kw (at 70% load factor) of low cost power will not only increase economic development in the Town of Wheatfield and Niagara County, but will also assist Steaks of Buffalo, Inc. - DBA Pellicano's Marketplace to remain competitive in the specialty grocery business, with a focus on Italian products and fresh cut meats and fresh produce, and will also have a good economic effect on the community in Niagara County, and

WHEREAS, the Empower Niagara Board will be recommending the approval of the application for low cost power allocation of 80 kw (at 70% load factor) for a period of three (3) years commencing May 1, 2020, now, therefore, be it

RESOLVED, that the Niagara County Legislature hereby approves the application of Steaks of Buffalo, Inc. - DBA Pellicano's Marketplace for 80 kw (at 70% load factor) low cost power benefits from Niagara County, pursuant to low cost power allocation received through the June 25, 2005 HCRSA and ASPNPPE, and be it further

RESOLVED, that following the County Attorney's review, the Chairman of the Legislature be, and hereby is, authorized to execute this Empower User Agreement for Low Cost Power with Steaks of Buffalo, Inc. - DBA Pellicano's Marketplace.

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ECONOMIC DEVELOPMENT COMMITTEE

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ADMINISTRATION COMMITTEE





## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** March 24, 2020

**Department Submitting agenda item:** Economic Development

**Date of Committee Meeting:** April 13, 2020

**Title:** Budget Modification – To Cover Empower Niagara Allocations to Steaks of Buffalo, Inc. DBA Pellicano's Marketplace

**Brief Summary** This resolution covers the budget modification associated with the three (3) year allocation of low cost power of 80 kW (at 70% load factor) to Steaks of Buffalo, Inc. DBA Pellicano's Marketplace

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:**

**BUDGET MODIFICATION – TO COVER  
EMPOWER NIAGARA ALLOCATIONS TO STEAKS OF BUFFALO, INC.  
- DBA PELLICANO’S MARKETPLACE**

WHEREAS, Steaks of Buffalo, Inc. - DBA Pellicano’s Marketplace is a Niagara County business that has been approved to receive low cost hydropower allocations through the Empower Niagara Program, and

WHEREAS, these benefits will be applied to Steaks of Buffalo, Inc. - DBA Pellicano’s Marketplace as stipulated in the Empower Niagara Program agreement, through the Niagara County Economic Development 2020-2023 budget, now, therefore, be it

RESOLVED, that the following budget modifications be effectuated to the Niagara County Economic Development 2020 budget, and annually thereafter until 2023 as set forth below:

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
INCREASE REVENUE:					
A.15.1620.108 42655.03	Sale of Excess Power	\$15,244.13	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 5 months
INCREASE APPROPRIATION:					
A.15.1620.108 74500.01	Contractual	\$15,244.13	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 5 months
INCREASE REVENUE:					
A.28.8020.813 42189.01	Activities – Eco Dev	\$15,244.13	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 5 months
INCREASE APPROPRIATION:					
A.28.8020.813 74550.30	Empower Niagara	\$15,244.13	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 12 months	Value of 80 kw at 70% load factor for 5 months

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ECONOMIC DEVELOPMENT COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20040129 cdp budget adjustment)

**Today's Date:** 4/2/2020

**Department Submitting agenda item:** Information Technology

**Date of Committee Meeting:** 4/13/2020

**Title:** Budget Modificaiton - Reappropriate Department of Homeland Security (DHS)  
Federal Funding

**Brief Summary:**

Resolution to reappropriate 2019 Department of Homeland Security Funding that was approved by Resolution #IF-110-19, dated 10/15/19.

**Action Requested:** Approval to reappropriate 2019 Department of Homeland Security Funding to A.16.3645.000.44305.02 in the amount of \$97,763.83.

**Associated Costs:** N/A

**Benefits & Risks:** Reappropriation of funding will allow for the purchase of information systems to enhance and sustain Niagara County's cyber security posture, as well as ensure that their information systems are secure and protected from cyber incidents.

**BUDGET MODIFICATION – REAPPROPRIATE DEPARTMENT OF HOMELAND SECURITY  
(DHS) FEDERAL FUNDING**

WHEREAS, the Information Technology Department provides services and ensures that the Niagara County information systems are secure and protected by cyber incidents, and

WHEREAS, the Information Technology applied for funds from the us Department of Homeland Security (DHS) Federal Funding (Administered by NY State Division of Homeland Security and Emergency Services (DHSES)) to enhance and sustain Niagara County’s cyber security posture as well as ensure that their information systems are secure and protected from cyber incidents, and

WHEREAS, a Budget Modification was approved by Resolution #IF-110-19, dated 10/15/19, to increase appropriations to account A.16.3645.000.44305.02 in the amount of \$97,763.83, and

WHEREAS, the Niagara County Information Technology Department requests reappropriation of the grant’s 2019 balance, now, therefore, be it

RESOLVED, that the following budget modification be effectuated:

INCREASE APPROPRIATED FUND BALANCE:

A.40599.00		\$47,763.83
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INCREASE ESTIMATED REVENUE

A.16.3645.000.44305.02	Civil Defense, Homeland Security	\$50,000.00
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INCREASE APPROPRIATIONS

A.16.3645.000.72100.26	Machinery & Equipment Technology System	\$97,763.83
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INFRASTRUCTURES AND FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20040129 cdp budget adjustment)

**Today's Date:** 3/30/2020

**Department Submitting agenda item:** Public Works

**Date of Committee Meeting:** 4/13/2020

**Title:** Buildings and Ground Abolish/Create Positions

**Brief Summary:**

To abolish Masonry Worker and Create General Repair Person II

To abolish (2) Building Maintenance Mechanics and Create (2) General Repair Person

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:**

**ABOLISH BUILDING MAINTENANCE MECHANIC POSITIONS  
CREATE AND FILL GENERAL REPAIR PERSON**

WHEREAS, due to recent retirements and personnel vacancies within the Buildings and Grounds Division of the Public Works Department, the department has reviewed its operational needs for maintaining the various office buildings throughout Niagara County, and

WHEREAS, after studying the services we provide and evaluating all options it has been determined that it would be in the best interest of the department, as well as the taxpayers, to abolish two (2) Building Maintenance Mechanic positions and to create and fill two (2) General Repair Person positions, and

WHEREAS, 2020 funding for these newly created positions will be from the above mentioned abolished positions, now, therefore be it

RESOLVED, that Position No. 13350 and 13352, Building Maintenance Mechanic, be abolished, and be it further

RESOLVED that two (2) positions of General Repair Person, AFSCME, Grade 22, Step 1, at an annual salary of \$36,379, be created and filled, effective April 22, 2020, and be it further

RESOLVED that the following budget modification be made:

FROM:

A.15.1620.000.71010.01	Positions (Building Maintenance Mechanic-Pos. #13350)	\$33,620
A.15.1620.000.71010.01	Positions (Building Maintenance Mechanic-Pos. #13352)	\$33,620

TO:

A.15.1620.000.71010.01	Positions (General Repair Person – Pos. #xxxxxx)	\$33,620
A.15.1620.000.71010.01	Positions (General Repair Person – Pos. #xxxxxx)	\$33,620

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INFRASTRUCTURES AND FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE

**ABOLISH MASNRY WORKER POSITION  
CREATE AND FILL GENERAL REPAIRPERSON II**

WHEREAS, due to recent retirements and personnel vacancies within the Buildings and Grounds Division of the Public Works Department, the department has reviewed its operational needs for maintaining the various office buildings throughout Niagara County, and

WHEREAS, after studying the services we provide and evaluating all options it has been determined that it would be in the best interest of the department, as well as the taxpayers, to abolish one (1) Masonry Worker position and to create and fill one (1) General Repair Person II, and

WHEREAS, funding for this newly created position will be from the mentioned abolished position, and a presently vacant Building Attendant position, now, therefore be it

RESOLVED, that Position No. 13404, Masonry Worker, be abolished, and be it further

RESOLVED that the position of General Repair Person II, AFSCME, Grade 42, Step 1, at an annual salary of \$46,531, be created and filled, effective April 22, 2020, and be it further

RESOLVED that the following budget modification be made:

FROM:

A.15.1620.000.71010.01	Positions (Masonry Worker-Pos. #13404)	\$30,317
A.15.1620.000.71010.01	Positions (Building Attendant Pos. # 13359)	\$ 585

TO:

A.15.1620.000.71010 .01	Positions (General Repair Person II – Pos. #xxxxxx)	\$30,902
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INFRASTRUCTURES AND FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

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**Today's Date:** 3/30/2020

**Department Submitting agenda item:** Public Works

**Date of Committee Meeting:** 4/13/2020

**Title:** Bond Lake Maintenance Building Contract Change Order

**Brief Summary:**

To reduce the contract by \$5,000

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:** To reduce the contract



**BOND LAKE MAINTENANCE BUILDING  
CHANGE ORDER NO. 2-FINAL**

WHEREAS, Resolution No. IF-103-19, dated September 19, 2019, awarded the contract for the Bond Lake Maintenance Building Project to Rickard General Construction, 4919 Black Nose Spring Road, Sanborn, NY 14132, for a contract amount of \$97,862, and

WHEREAS, Resolution No. IF-128-19, dated November 19, 2019, increased the contract by \$3,050 for the removal of tree stumps and backfilling, for a revised contract amount of \$100,912, and

WHEREAS, it is necessary to reduce the contract in the amount of \$5,000, for a revised contract amount of \$95,912, and

WHEREAS, prior to the execution of the required documents, the County Attorney will review them for approval as to legal form, language, and compliance, now, therefore, be it

RESOLVED, that Change Order No. 2-Final to deduct \$5,000 from the contract for the Bond Lake Maintenance Building Project for a revised contract amount of \$95,912, to Rickard General Construction, 4919 Black Nose Spring Road, Sanborn, NY 14132, be approved, and be it further

RESOLVED, that, following the County Attorney's review, the Chairman of the Legislature be, and hereby is, authorized to execute the required documents.

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INFRASTRUCTURE & FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20040129 cdp budget adjustment)

**Today's Date:** 4/3/2020

**Department Submitting agenda item:** Public Works

**Date of Committee Meeting:** 4/13/2020

**Title:** Use of Greenway Funds for Playground at Oppenheim Park

**Brief Summary:**

To move the remaining Greenway funds from the Splash Park project to the Playground Improvement Project.

**Action Requested:** Approval

**Associated Costs:** \$88,006.66

**Benefits & Risks:** To provide funds for the install of a new playground at this location

**ACCEPT RECEIPT OF GREENWAY FUNDS FOR  
THE NIAGARA COUNTY KRULL PARK AND OPPENHEIM PARK PLAYGROUND  
IMPROVEMENT PROJECT – PHASE II**

WHEREAS, Niagara County Parks has a series of parks throughout the County, serving the families of Niagara County and Western New York, and

WHEREAS, Niagara County applied to the Host Communities Standing Committee for permission to use the funds remaining from Phase I to fund Phase II of the Krull Park and Oppenheim Park Playground Improvement Project, and

WHEREAS, approval for funding, in the amount of \$88,006.66, was obtained on January 21, 2020 by the Host Communities Standing Committee, and

RESOLVED, that the Niagara County Legislature does hereby accept the funding from NPC HCSC in the amount of \$88,006.66, and be it further

RESOLVED, that the funds shall be transferred by the County Treasurer to the Krull Park and Oppenheim Park Playground Improvement Project as approved by the Niagara County Parks, Recreation & Tourism Ad Hoc Committee and such authority is designated to this committee by this resolution, and be it further

RESOLVED, that the following budget modification be effectuated:

DECREASE ESTIMATED REVENUE:

H553.15.7110.000.42089.01	Greenway Grant	\$88,006.66
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DECREASE ANTICIPATED APPROPRIATION:

H553.15.7110.000.72400.00	Land Improvement Expense	\$88,006.66
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INCREASE ESTIMATED REVENUE:

H672.15.7110.000.42089.01	Greenway Grant	\$88,006.66
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INCREASE ANTICIPATED APPROPRIATION:

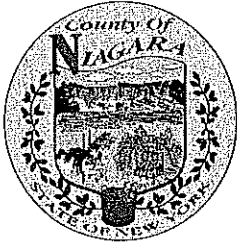
H672.15.7110.000.72400.00	Land Improvements	\$88,006.66
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INFRASTRUCTURES AND FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20040129 cdp budget adjustment)

**Today's Date:** 3/30/2020

**Department Submitting agenda item:** Public Works

**Date of Committee Meeting:** 4/13/2020

**Title:** Carmen Road Bridge over Golden Hill Creek

**Brief Summary:**

To reduce the contract

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:** To reduce the contract

**CARMEN ROAD BRIDGE OVER GOLDEN HILL CREEK-NORTH  
CONSULTANT AMENDMENT NO. 3 - FINAL**

WHEREAS, Resolution No. IF-126-16, dated December 6, 2016, selected CHA Consulting, Inc., 2200 Main Place Tower, Buffalo, NY 14202-3722, to assist the County with the Carmen Road Bridge over Golden Hill Project, in the amount of \$234,000, and

WHEREAS, Resolution No. IF-100-18, dated August 7, 2018, increased the contract by \$4,000 for pile inspection and pile capacity, for a revised contract amount of \$238,000, and

WHEREAS, Resolution No. IF-003-19, dated January 15, 2019, increased the contract by \$125,000 for construction inspection and construction administration, for a revised contract amount of \$363,000, and

WHEREAS, it is necessary to reduce the contract by \$10,108.41, for a final contract price of \$352,891.59, and

WHEREAS, prior to the execution of the required documents, the County Attorney will review them for approval as to legal form, language, and compliance, now, therefore, be it

RESOLVED, that the consultant services contract with CHA Consulting, Inc., 2200 Main Place Tower, Buffalo, NY 14202-3722, be decreased by \$10,108.41, for a revised contract amount of \$352,891.59, and be it further

RESOLVED, that, following the County Attorney's review, the Chairman of the Legislature be, and hereby is, authorized to execute the required documents.

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INFRASTRUCTURE & FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20040129 cdp budget adjustment)

**Today's Date:** 4/6/2020

**Department Submitting agenda item:** Public Works

**Date of Committee Meeting:** 4/13/2020

**Title:** NYSDOT Agreements

**Brief Summary:**

To approve Supplemental Agreement No. 1 for the Porter Center Road Bridge NYSDOT Agreement. This Supplemental Agreement is for the construction portion of the project. The cost ratio is 95% Federal (\$1,055,355), 5% Local (\$55,545).

**Action Requested:** Approval

**Associated Costs:** \$55,545

**Benefits & Risks:** To allow the project to proceed to the next phase.

**PORTER CENTER ROAD OVER SIXMILE CREEK, PIN 5762.93  
BRIDGE NY - SUPPLEMENTAL AGREEMENT NO. 1**

WHEREAS, the Porter Center Road Bridge over Sixmile Creek Project, PIN 5762.93 (the "Project"), Town of Porter, Niagara County, is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal Funds and 5% Non-Federal Funds, and

WHEREAS, the County of Niagara will design, let, and construct the Project, and

WHEREAS, the County of Niagara desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof, now, therefore, be it

RESOLVED, that the Legislature of the County of Niagara hereby approves the above-subject project, and be it further

RESOLVED, that the Legislature of the County of Niagara hereby authorizes the County of Niagara to pay 100% of the costs of the Preliminary Engineering (Design I-VI) and Construction/Construction Inspection phases of the Project or portions thereof, with the understanding that qualified costs may be eligible for federal aid, state aid, or reimbursement from Bridge NY funds, and be it further

RESOLVED, that the following budget modification be effectuated to reflect the funding levels set forth by Schedule A in the attached agreement:

INCREASE REVENUE:

H679.15.5197.000 43501.00	Consol Hwy Aid Revenue	\$ 55,545
H679.15.5197.000 44597.01	Fed Aid Cap Const Hwy Revenue	\$1,055,355

INCREASE APPROPRIATIONS:

H679.15.5197.000 72600.02	Infrastructure Bridges	\$1,110,900
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and be it further

RESOLVED, that the sum of \$1,353,900 is hereby appropriated in account H679.15.5197.000 72600.02, Infrastructure Bridges, and is made available to cover the cost of participation in the above phases of the Project, and be it further

RESOLVED, that the Niagara County Legislature hereby agrees that the County of Niagara shall be responsible for all costs of the Project which exceed the amount of the federal aid, state aid, or Bridge NY funding awarded to the County of Niagara, and be it further



RESOLVED, that in the event the Project costs not covered by federal aid, state aid, or Bridge NY funding exceed the amount appropriated above, the County of Niagara shall convene its Legislature as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation, and be it further

RESOLVED, that the County of Niagara hereby agrees that construction of the Project shall begin no later than eighteen (18) months after award and the construction phase of the Project shall be completed within thirty-six (36) months, and be it further

RESOLVED, that the Chair of the Legislature of the County of Niagara be, and hereby is, authorized to execute all necessary Agreements, certifications, or reimbursement requests for federal aid and/or state aid on behalf of the County of Niagara with the New York State Department of Transportation, in connection with the advancement or approval of the Project providing for the administration of the Project and the County of Niagara's funding of Project costs and permanent funding of the local share of federal aid and/or state aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible, and be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

RESOLVED, that following the County Attorney's review, the Chairman of the Legislature be, and hereby is, authorized to execute the required documents, and be it further

RESOLVED, that this Resolution shall take effect immediately.

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INFRASTRUCTURE & FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Infrastructures & Facilities Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20040129 cdp budget adjustment)

**Today's Date:** 4/3/2020

**Department Submitting agenda item:** Public Works

**Date of Committee Meeting:** 4/13/2020

**Title:** Highway Fuel Island Change Order No. 2

**Brief Summary:**

To modify the contract for additional electrical labor work, travel hours and additional insurance.

**Action Requested:** Approval

**Associated Costs:** \$9,842.18

**Benefits & Risks:** To allow the project to be completed.

**HIGHWAY DEPT. FUEL FACILITY MODIFICATIONS  
CHANGE ORDER NO. 2**

WHEREAS, by Resolution No. IF-070-19, dated May 21, 2019, the Legislature awarded the contract for the Highway Department Fuel Facility Modifications Project to The Pump Doctor, 2706 Hemlock Road, Eden, NY 14047, for a contract amount of \$325,000, and

WHEREAS, Resolution No. IF-104-19, dated September 19, 2019, authorized Change Order No. 1 to increase the contract in the amount of \$16,800 for electrical labor work and travel hours for additional work on outside electrical, island setup, and elevations, with materials being supplied by Niagara County, for a revised contract amount of \$341,800, and

WHEREAS, it is necessary to increase the contract in the amount of \$9,842.18 for further electrical labor work, travel hours, and additional insurance for the work, for a revised contract amount of \$351,642.18, and

WHEREAS, prior to the execution of the required documents, the County Attorney will review them for approval as to legal form, language, and compliance, now, therefore, be it

RESOLVED, that Change Order No. 2 to increase the contract by \$9,842.18 for the Highway Department Fuel Facility Modifications Project, for a revised contract amount of \$351,642.18, to The Pump Doctor, 2706 Hemlock Road, Eden, NY 14047, be approved, and be it further

RESOLVED, that, following the County Attorney's review, the Chairman of the Legislature be, and hereby is, authorized to execute the required documents.

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INFRASTRUCTURE & FACILITIES COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20050111 cdp budget adjustment)

**Today's Date:** 4/6/2020

**Department Submitting agenda item:** Real Property

**Date of Committee Meeting:** 4/13/2020

**Title:** Real Property Tax Corrections NO. COE-2020 C

**Brief Summary:**

Authorization to correct county tax billings and to approve tax refunds/credits based upon the recommendation of the Real Property Tax Director.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:**

From: Administration Committee  
Resolution Number – AD-000-20  
Administration Mtg.: April 13, 2020  
Legislative Mtg.: April 21, 2020

**REAL PROPERTY TAX CORRECTIONS/CANCELLATIONS  
NO. COE-2020 C**

WHEREAS, the Director of Real Property Tax Services has received applications for refunds and / or corrections applicable to various outstanding Niagara County tax liens, or has been made aware that unenforceable tax liens exist upon certain real property owned by the State of New York and / or the United States, and

WHEREAS, the Director has investigated the claimed erroneous assessments and / or unenforceable liens in accordance with sections 554, 556, and 558 of the New York State Real Property Tax Law, now therefore, be it

RESOLVED, that the applications and / or lien cancellations be approved and / or denied as set forth in the attached Exhibit No. COE-2020 C, which is made a part hereof, and subsequently be charged back to the applicable town, city, special district and school district within the County of Niagara.

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ADMINISTRATION COMMITTEE

Corrections to previously issued Niagara County Tax Billings  
Filename: COE-2020 C  
Date: April 21, 2020

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**EXHIBIT # COE-2020 C    Page 1 of 1**

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**Town of Pendleton**

**RPTS # 59-2020**

**Owner: Chameleon Pools & Concrete, Inc.**

<b><u>SBL #</u></b>	<b><u>Tax Year</u></b>	<b><u>Tax Warrant Reduction</u></b>
135.00-1-25.122	2020	\$7,660.76

The property owner paid the 2020 school tax bill in a timely fashion, but it was included on the 2020 tax roll as unpaid.

This constitutes an erroneous school re-levy according to Real Property Tax Law. In light of this, the 2020 Niagara County/Town of Pendleton tax billing in the amount of \$11,277.78 shall be reduced by \$7,660.76 to \$3,617.02.

**Original billings: \$ 11,277.78      Revised billings: \$ 3,617.02**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE  
MEETING MINUTES  
March 2, 2020 6:45 p.m.**

<b>PRESENT:</b>	<b>ADMINISTRATION</b>	<b>STAFF</b>	<b>OTHERS</b>
	A. Nemi, Chairman	R. Updegrove	M. Dunn, Sheriff
	W. Collins	D. Huntington	G. Meal, Publics Works
	D. Godfrey	J. Pitarresi	N. Allen, Public Works
	D. Virtuoso	P. Lopes	J. Gaston, Public Works
	J. Syracuse	J. Shoemaker	D. Blackley, Public Defender
	M. Grozio	J. Marble	B. Flynn, Information Technology
	Others:		
	R. Wydysh		
	Excused: R. Bradt		

**1. Call to Order**

Chairman A. Nemi called the meeting of the Administration Committee to order at 6:48 p.m.

**2. Approval of Minutes**

Chairman Nemi asked for the approval of the minutes to the meeting of February 10, 2020. The minutes were approved by D. Godfrey. W. Collins seconded them. The minutes passed unanimously.

**3. Office of the Sheriff**

- a. Close Out of H644 Jail Water Project and Transfer of Funds

W. Collins made a motion. J. Syracuse seconded it. Passed unanimously.

- b. Budget Modification- Expenditure of Cellular E911 Revenue for 911 Battery Backup System

J. Syracuse made a motion. D. Virtuoso seconded it. Passed unanimously.

**4. Emergency Services**

- a. Acceptance of Amended County Mutual Aid Plan 2020

D. Virtuoso made a motion. M. Grozio seconded it. Passed unanimously.

**5. Public Defender**

- a. Lease Agreement with Sinatra and Company and Niagara County Public Defender's Office

M. Grozio made a motion. D. Godfrey seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE  
MEETING MINUTES  
March 2, 2020 6:45 p.m.**

D. Virtuoso asked how long the lease agreement is for, how much it costs per square foot and do they have the proper insurance. D. Huntington advised that is it \$14.24 per square foot and it does not include gas and electric. It is a 5 year lease. R. Updegrove stated that he would contact ILS to confirm that they want the PD office to be separate from the county offices and within a mile of the courthouse. J. Syracuse asked who the other bidders were. D. Huntington stated that Granchelli bid (Lockview Plaza), but the costs was higher.

**6. Public Works**

- a. Abolish Cleaner Position Create and Fill Cleaner/Laborer

M. Grozio made a motion. D. Godfrey seconded it. Passed unanimously.

- b. Asbestos Abatement and Floor Preparation- Couthouse and Civic Building Change Order #4

W. Collins made a motion. J. Syracuse seconded it. Passed unanimously.

**7. Real Property**

- a. Real Property Tax Corrections/Cancellations No. COE-2020 B

J. Syracuse made a motion. D. Virtuoso seconded it. Passed unanimously.

**8. Adjournment**

A motion to adjourn was made by M. Grozio made a motion. D. Godfrey seconded it. Passed unanimously.

The meeting adjourned at 7:18 p.m.

Minutes Prepared By:

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Joanna M. Marble, Executive Assistant  
County Manager's Office

Minutes Approved By:

\_\_\_\_\_  
Anthony Nemi, Chairman  
Administration Committee





**JOINT  
ECONOMIC DEVELOPMENT & ADMINISTRATION  
COMMITTEES MEETING MINUTES  
Tuesday, March 10, 2020  
6:50 p.m.  
Legislature Chambers  
Niagara County Courthouse**

**Legislators Present:** Andres, Collins, Bradt, Gooch, Myers, Grozio, Robins, Nemi, Godfrey, Syracuse, Virtuoso

**Staff Present:** Updegrove, Burgasser, Casale

- 1.0 Chair Andres and Chair Nemi called the joint meeting of the Economic Development and Administration Committees to order at 7:16 p.m.

**ACTION ITEMS**

- 2.0 Resolution ED-001-20 – Acceptance of Census 2020 Complete Count Outreach Grant

Commissioner Casale explained that the grant is focused on improving the response rate for 2020 Census outreach efforts in the hard to count communities in Niagara County. These communities are mainly located in the three cities of the county. Moved by Legislator Collins, seconded by Legislator Bradt for the Economic Development Committee. The motion carried unanimously. Moved by Legislator Bradt, seconded by Legislator Syracuse for the Administration Committee. The motion carried unanimously.

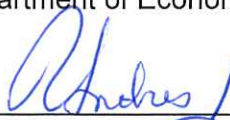
- 3.0 Resolution ED-002-20 – Establishing a Niagara County Complete Count Committee for the 2020 Census

Mr. Casale said that the purpose of the committee is to oversee the implementation of Niagara County's outreach strategy for the 2020 Census. The Department of Economic Development will coordinate all efforts associated with the committee. Moved by Legislator Collins, seconded by Legislator Bradt for the Economic Development Committee. The motion carried unanimously. This resolution did not require Administration Committee action.

- 4.0 There being no further business, Chair Andres and Chair Nemi entertained a motion to adjourn the meeting. Moved by Legislator Collins, seconded by Legislator Bradt. The meeting adjourned at 7:22 p.m.

Respectfully submitted,

  
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Michael A. Casale, Commissioner  
Department of Economic Development

  
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Richard L. Andres, Jr. Chair  
Economic Development Committee

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Anthony J. Nemi, Chair  
Administration Committee